



**Alabama Electronic Security Board of Licensure
Special Called Board Meeting
Thursday, May 31, 2016, 1:00 p.m.
Hunter Security, Inc.
28228 North Main Street
Daphne, Alabama 36526**

Bettie Carmack, Assistant AG and Board's Legal Counsel, called the meeting to order at approximately 1:00 p.m. at the office of Hunter Security, Inc., as posted on the Secretary of State's website. Ms. Carmack asked Janet Robinson, AESBL Executive Assistant, to call the roll. Members present: Scott Hunter, Joe Marsh, and Sheriff Derrick Cunningham.

I. Quorum:

A quorum was present. Ms. Carmack certified the quorum.

Discussion of Relevant Concern:

Ms. Robinson asked Mr. Hunter if the Alarm Association would have their committee in place to review submitted CEU training in time for the August Board Meeting. Mr. Hunter affirmed that the Association should be able to form a committee at their July 2016 meeting and have the reviews done at that time.

II. Bid for Investigative Services:

One bid proposal was submitted for an RFP that was sent out on April 28, 2016, for Investigative Services. Board Members reviewed the bid submitted by Chris Murray of E.A.P.I., LLC. Sheriff Cunningham made a motion to accept the bid from E.A.P.I., LLC, and to approve the contract for Investigative Services. Second by Mr. Marsh. Sheriff Cunningham voted to approve, Mr. Marsh voted to approve, and Mr. Hunter voted to approve. Motion carried.

III. ALEA Committee:

Legal Counsel Bettie Carmack presented a packet of ALEA information she had drafted. The packet included proposed Board policies and procedures regarding

CHRI. Also included were three (3) forms required by ALEA for the Chairman to sign. The member present reviewed all items. A motion was made by Sheriff Cunningham to approve the three (3) forms to be signed by the Chairman. Second by Mr. Hunter. Sheriff Cunningham voted to approve, Mr. Hunter voted to approve, and Mr. Marsh voted to approve. Motion carried. The full Board will review the policies and procedures and vote at the August 16, 2016, meeting.

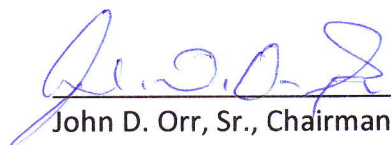
Ms. Carmack discussed the need for a Board Member to be appointed as CHRI Auditor in order to conduct random, unannounced audits on RT Management's procedures regarding CHRI. The proposed Board policy for the initial audit is ninety (90) days after the CHRI policies and procedures are approved and then every six (6) months thereafter. A motion was made by Sheriff Cunningham to appoint Mr. Hunter as the CHRI Auditor. Within the motion it was also stated that it would be an annual appointment. Second by Mr. Marsh. Sheriff Cunningham voted to approve, Mr. Marsh voted to approve, and Mr. Hunter voted to approve. Motion carried.

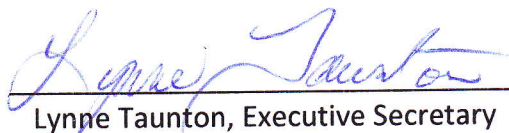
Next Scheduled Board Meeting:
Tuesday, August 16, 2016

Adjournment:

Motion to adjourn was made by Mr. Marsh. Second by Mr. Hunter. Mr. Marsh voted to approve, Mr. Hunter voted to approve, and Sheriff Cunningham voted to approve. Motion carried. The Board adjourned at approximately 1:30 p.m.

Approved by the Board on August 16, 2016.


John D. Orr, Sr., Chairman


Lynne Taunton, Executive Secretary